

Convention Notes  
Corinne Cody

### **Club Development**

- Reviewed statistics of registration and trends over 10 years including registration distribution by age group percentile and retention rates per age group.
- 2009 had an 11.3% increase in membership compared to 2.2% for 2008 likely due to the Olympic year bump.
- Clubs will have the ability to access reports on their own clubs registration statistics on the USA Swimming web site with in a couple of months.
- The *Find a Club* feature of the USA Swimming website will have a new look and features including an interactive map of the location. The new club registration forms have a lot of additional required information that will be used in this feature including pool locations and contact information.
- Of Metro's 76 clubs, only 5 have achieved level 1 and only one team has achieved level III of the ***Club Recognition Program***. Twelve teams have begun the process of signing up for the program. Clubs can benefit from participating in the *Club Recognition Program* and should take advantage of the business information We may want to require participation in this program in order to be eligible for the Metro Club Excellence.
- The Club Development Committee will develop plans to have Club Board of Director/President clinics to coincide with the coaches' clinics. Also considering a BOD newsletters for clubs to help educate BOD members about the business and responsibility of managing a Club/Team.

### **Club & LSC Financial Management**

- Reviewed the new features of revised Form 990, required IRS filing for Non-Profit organizations.
- Reviewed LSC Reporting Requirements to USA Swimming. Financial statements due to USA Swimming within 90 days of fiscal year end.
- Discussed the need to collect and pay sales tax. If Club is selling merchandise to public, including swim families, they need to be registered with the state as a reseller and collect and pay sales tax even if the organization is a non-profit organization.
- Employee vs. Independent contractor
- When 1099's should be issued to recipients of grants. (Metro should issue 1099 to teams receiving Team Excellence Awards, a completed Form W-9 should be required with application )
- LSC's should not be reporting gross amount received for USA Registrations, only the portion kept by the LSC should be included in gross receipts.
- Audit committee should review the books at least twice a year in order to maintain LSC Crime Insurance Coverage requirements.
- Review of internal controls necessary to insure LSC financial integrity.

### **Officials Committee Meeting/ Workshop**

- On-line testing has been updated. New instructions. New test questions have been added and clarifications and edits have been made to some existing questions.
- Officials tracking system on USA Swimming website has been updated. There is an LSC module available for tracking meets. LSC Chair has access to use the system. Also an LSC Official's certification module is available to track official's certifications and test results.
- Changes to National Certification. Certifications will now be renewable every three years instead of two.
- If a National Certification expires, the official can recertify in the same position as long as it is done within three years of the expiration.
- The process of certifying an N-3 evaluator has been defined
- Be sure the "Officials" box is checked on the SWIMS data base for accurate tracking.
- The Disqualification slips have been updated.
- Officials meet forms are available on the Hy-tek 3.0 program (relay take off sheets, lap counters, etc)
- Joint agreement for Reciprocity in regards to Official's Certification for USA Swimming and YMCA Officials has been established. Joint training for stroke & Turn are being tested.
- A committee has been formed to identify issues that may be limiting the number of women in officiating especially in the higher positions.

### **Rules & Regulations Committee Meeting**

- Lots of discussion about suits – See notice on Metro Website for final details.
- No medical tape, or bandages used for compression can be used during competition unless approved by the referee.
- The minimum water dept for teaching racing starts is now 6 feet.
- LSC's can not amend USA Swimming rules.

Also Attended Audit Committee Meeting, Eastern Zone Meeting and House of Delegates meeting.

I want to thank Metropolitan Swimming for allowing me to represent the LSC at the National Convention. It was a very rewarding experience.

Respectfully submitted,  
Corinne Cody